

OFFICE OF THE DISTRICT & SESSIONS JUDGE : RUPNAGAR.

PUBLIC NOTICE

Applications are invited from the eligible candidates along with two recent identical passport size photographs (one duly pasted and one stapled on the application form) strictly on the prescribed proforma attached with the notice till 05:00 P.M. of 17.03.2025 for filling up 3 anticipated posts of Peon. The qualification and other criteria to fill up the said posts are as under:-

Sr. No.	Post	No. of posts.	Pay Scale	Education	Age Limit
1.	Peons Remarks: Appointment letter to the selected candidates against 03 anticipated posts of Peon (which will be created for newly recruited Judicial Officers) would be issued only on joining of the newly recruited Judicial Officers after completion of their training.	Total Posts = 03 General = 01 (Woman) ESM = 01 (General Woman) General = 01 Economically Weaker Sections (EWS)	Pay matrix Level-1 with basic pay of Rs.18,000/- admissible as per 7 th Central Pay Commission as per letter No. 957.Spl.E.II/L.80(a) dated 01.10.2024 of the Hon'ble Punjab and Haryana High Court, Chandigarh subject to any further revision and as per latest instructions/ clarifications received from the Government of Punjab and the Hon'ble Punjab and Haryana High Court, Chandigarh.	Should have knowledge of Punjabi Language upto middle standard	The candidates should not be below 18 years and not above 35 years of age for General Category as on 01.02.2025. The relaxation of age will be given to the candidates belonging to reserved categories as per instructions of Hon'ble High Court as well as Punjab Government issued from time to time.

NOTE:-

- A) **The benefit of reservation will be extended only to those applicants, who have domicile of Punjab. The applicants of Other States seeking reservation will be treated under General category.**
- B) **Only Ex-Servicemen having domicile of Punjab are eligible to apply in ESM category.**
1. Self attested copies of relevant testimonials i.e. proof of qualification, date of birth, reserved category certificate issued by the competent authority and identity proof must be attached with the application and the same should reach in this office by 5:00 PM of 17.03.2025. No application will be entertained thereafter.

2. Application on prescribed proforma available on the official website of this office i.e. <https://rupnagar.dcourts.gov.in/notice-category/recruitments/> should be legibly filled up in Capital letters with complete particulars. Applications sent by post in the envelope must be super-scripted "**Application for the post of Peon**".
3. In the application, it should be clearly mentioned as to whether any FIR/ CrI. Case was/is registered/pending against the applicant, with the police or any court. If yes, status of the same be attached with the application.
4. The incomplete applications and those received after 05:00 P.M. on due date i.e. 17.03.2025 shall be rejected, without assigning any reason. This office will not be responsible for any postal delay or wrong delivery, whatsoever.
5. The date of Interview for the post of Peons will be 02.04.2025 onwards. (List of candidates along with interview timings will be uploaded on the official website of Rupnagar Sessions Division i.e. <https://rupnagar.dcourts.gov.in/notice-category/recruitments/> in due course of time.
6. All the candidates must bring the original testimonials with them, at the time of interview. No TA/DA will be paid to the candidates appearing for interview and no separate information regarding interview will be given.
7. Before applying the post, the candidate should ensure that he/she fulfills eligibility criteria. This office shall reject the applications not fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed such candidate shall be removed from the service.
8. If no candidate from reserved category is found suitable/available, then the appointment will be made from General Category.
9. Number of posts mentioned above may increase or decrease. In case of administrative reasons arising later on, the interview for the aforesaid post can be cancelled/postponed and this office will not be responsible.
10. Merely satisfying the eligibility criteria does not entitle a candidate to be selected.
11. The undersigned reserves the right to alter/modify or change any of the term and conditions including selection criteria etc. spelt out in the advertisement.
12. A candidate, whether he/she belongs to General or Reserve Category, will submit only one application for a particular category against post of peon.
13. In case of the cancellation/postponement of the interview due to administrative reasons, the same shall be notified on the official website of this Sessions Division. Candidates are advised to check the official website from time to time. No separate intimation will be sent to any candidate.

**District & Sessions Judge,
Rupnagar.**

Endst No. 2378 - 83 Dated, Rupnagar, the 17th February, 2025.

Copy forwarded to:-

1. All the District & Sessions Judges, in the State of Punjab with the request to display the notice on the notice board of their Courts and also to send the applications along with service record of retrenched/surplus Peon, if any, to this office on or before **17.03.2025 till 05:00 P.M.**
2. The Manager, **Daily Chardikala, Patiala** with the request to publish the above-said notice in the newspaper on **28.02.2025** and send the copy of the newspaper along with the bill to this office, at the earliest.
3. The District Employment Office, Employment Exchange, Rupnagar for sending the list of eligible candidates for the above said post on or before **17.03.2025 till 05:00 P.M.**
4. The Nazir of this court with the direction to get the above said notice published in above-said newspaper on the above said date.
5. Daftri of this office with the direction to display this notice on the Notice Board of this office.
6. The System Officer of this office to upload this notice on the website of Rupnagar Sessions Division on **28.02.2025 at 09:30 A.M.**

**District & Sessions Judge,
Rupnagar.**

OFFICE OF THE DISTRICT & SESSIONS JUDGE, RUPNAGAR

Application for the post of PEON

Paste Self
Attested Recent
Passport Size
Photograph

To,

**The District & Sessions Judge,
Rupnagar.**

1. Name(in the Block Letters) : _____
2. Father/Husband Name : _____
3. Date of Birth : _____
4. Communication Address : _____

5. Permanent Address : _____

6. Contact No. :

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7. Email Address : _____
8. Category Applied for : _____

(Note: The benefit of reservation will be extended only to those applicants who have domicile of Punjab).

9. Educational Qualification : _____
 10. Whether any FIR/Cr. Case : Yes No
is/was pending or registered.
- (Note: If yes, fresh status of the same be attached with the application).

11. Experience, if any : _____

Declaration:

I hereby declare that the above said particulars are correct and true to the best of my knowledge and nothing have been concealed therein and if any information found false, my candidature will be liable to be rejected/cancelled.

(Signature of the Applicant)

List of Documents (Attested) to be attached:

1. Proof of Date of Birth.
2. Educational Qualification Certificates.
3. Caste Certificate/ Category Certificate or any other certificate, for which seeking age relaxation.
4. Experience certificate, if any.
5. Identity proof.
6. Two identical passport size photographs.