



लोकप्रिय गोपीनाथ बरदलै क्षेत्रीय मानसिक स्वास्थ्य संस्थान
तेजपुर: असम: पिन: 784001

LGB REGIONAL INSTITUTE OF MENTAL HEALTH

(An Autonomous body under Ministry of Health and Family Welfare, Govt. of India)

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TEZPUR:: 784001 :: ASSAM

No. LGB/Estt/246/01/Part-V/ 6257

Dated 26th Nov, 2024

ADVERTISEMENT No.17/2024

Applications on prescribed format are invited from the citizen of India for filling up the following posts by deputation as specified below so as to reach by **27.12.2024**

Sl. No	Post	No. of Post	Pay Band & Grade Pay	Mode of recruitment	Age Limit
1.	Chief Finance and Accounts Officer	1	L-11	Deputation Below 56 years	
2.	Chief Administrative Officer	1	L-11		
3.	Accounts Officer	1	L-10		
4.	Administrative Officer	1	L-10		

For Sl. No. 01: Essential Qualification and Experience for Chief Finance and Accounts Officer:

Passed in SAS/JAO examination

Officers under central /State/U.T. Government/Universities/Statutory/Autonomous Bodies or Research and Development Organizations

- (i) Holding analogous posts on regular basis, or with 5 years of regular service in the relevant field as Accounts Officer in the pay scale of Rs.15600-39100+GP5400/L-10

For Sl. No. 02: Essential Qualification and Experience for Chief Administrative Officer:

Officers of the Central Government or State Government or Union Territory administration or Autonomous or Statutory organization or public sector undertakings or University or recognized research institution.

(i) Holding analogous posts on regular basis
or
with five years regular service in Rs.15600-39100+GP5400 /L-10
or equivalent; and

(ii) (1) Bachelor's degree in any subject from a recognized university or institution. (2) Seven years' experience of administration, accounts and establishment work in a supervisory capacity from the central Government or State Governments or Union territory Administration or autonomous or statutory organization or public sector undertakings or universities or recognized research institution or semi Government organization. **Desirable:** Knowledge of Government rules and regulations.

For Sl. No. 03: Essential Qualification and Experience for Accounts

Officer: Officers from Central/State Governments/ Autonomous organizations, Research Institutions, Universities, Statutory Bodies.

(i) Holding analogous posts on regular basis,

or

with 2/3 years regular service in the relevant field in the grade pay of Rs. Rs.9300-34800+4800/L-8/Rs.9300-34800+GP4600/L-7 respectively.

(ii) Bachelor's degree, Passed in the SAS/JAO or Equivalent examination conducted by any of the Accounts Department of the Central Government.

For Sl. No. 04: Essential Qualification and Experience for Administrative

Officer: Officers from Central Government / State Governments, Autonomous organizations , Research institutions, Universities, Statutory Bodies

(i) Holding analogous posts on regular basis

or

at least five years experience as Assistant Administrative Officer/Section officer in the pay scale of Rs.9300-34800+GP 4600/L-7 or 8 years regular service as office superintendent in the pay scale of Rs.9300-34800+GP4200/L-6 in govt. or semi govt. department /autonomous bodies.

(ii) Bachelor's degree from recognized university/institution.

Note (1): The period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the central govt. shall ordinarily not exceed 3 (three) years.

Note (2): The Period of deputation shall ordinarily not exceed 03 (Three) years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of application.

GENERAL CONDITIONS:

(1) Candidates who do not fulfill requirement as per advertisement need not apply. (2) Pay and allowances will be as per Central Government norms as adopted by this Institute from time to time. (3) Candidates working in State/Central Govt./PSU/ Autonomous Body must apply through proper channel or submit "No Objection Certificate." (4) Incomplete application or applications received after the last date for whatsoever reason including postal delay will not be considered. (5) The application in prescribed format is to be accompanied with a Bank Draft of Rs.100/- to be drawn in favour of the Director, LGBRIMH, Tezpur payable at Tezpur and self attested copies of testimonials / one PP size photograph along with Vigilance clearance/integrity certificate/No penalty certificate/05 years ACR dossier's/self attested copies so as to reach to the Deputy Director, LGBRIMH, Tezpur - 784001 latest by **27.12.2024** within working hours. (6) Application Format may be downloaded from www.lgbrimh.gov.in. (7) Envelope containing the application form must be super scribed as "Application for the post of.....; Advt. No." (8) Any Corrigendum/addendum/modification etc. in the notification will be made available on the institute's website only. No further press advertisement/notification will be published in this regard. The appointing authority however reserves the right to fill or not to fill any of the vacancy at his discretion. (9) The crucial date for reckoning the age limit and fulfillment of other requirement shall be the last date for receipt of application.(10) Mere fulfillment of minimum requirement does not entail a candidate to be called for/shortlisted for interview/written examination and or entitled for appointment to the post applied for. (11) Canvassing in any form will be treated as disqualification.

Deputy Director
LGBRIMH